

**BY ORDER OF THE 375TH  
AIRLIFT WING COMMANDER**



**AIR FORCE MANUAL 23-110, VOLUME 2,  
PART 2, CHAPTER 22**

**SCOTT AIR FORCE BASE  
Supplement 1**

**31 MARCH 2003**

**Supply**

**EQUIPMENT MANAGEMENT**

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**AFMAN 23-110, Volume 2, Part 2, Chapter 22, is supplemented as follows:**

***SUMMARY OF REVISIONS***

This supplement deletes Attachment 22E-2, Requirement for Document Flow for an FCI Output.

22.12. Maximum time limit for processing equipment transactions is 15 workdays.

**22.26. (AMC1)** The equipment custodian provides configuration data to the Equipment Management Office (EMO) using Scott AFB Form 49, **Configuration Data Resume**. These forms are maintained in the custodian's jacket file in EMO and updated as required.

22.28.1.2.2. The EMO will update the Equipment Account Listing (L09) for Pick-Up and Delivery, Document Control, Procedures, Customer Service, and Individual Equipment each week.

22.29.2.1. The EMO will provide the Customer Service/Training Section with a weekly listing that will identify individuals who require custodian training.

22.47.6.1. Approval authority for FEC output documents is delegated to the EMO supervisor.

22.53.2.2. The EMO personnel are the delegated authority to sign 1ETX/FED output documents.

22.67.1.2.2. Weapons/small arms deployed for any duration require FME processing.

22.71. All images will be downloaded to a disk and forwarded to the gaining base.

22.129.2. Assign Issue Exception Code (IEX) "R" (Requires Land Mobile Radio (LMR) Approval/Warranty Item) to all items listed under AS 660; coordinate rejected inputs with LMR personnel. The Allowance Source Code (ASC) monitor will review quarterly all items within AS 660 to ensure that IEX "R" remains assigned.

22.134.4. Review the Q09 (processed in ASC by National Stock Number-sequence) monthly to ensure items on loan are promptly returned. The organization is notified by phone approximately 30 days prior to the expiration date.

**22.228. (Added) Form Prescribed :** Scott AFB Form 49.

**Table 22A1.1. Management Products List.**

**Table 22A1.1. NOTE 3d.** Processing time limits are extended to 30 workdays for off-base activities.

**Table 22A1.1. NOTE 4b.** Off-base custodians are granted 30 workdays to return signed Custodian Authorization/Custody Receipt Listings (CA/CRL).

**Table 22A1.1. NOTE 4d..(AMC1)** A copy of the custodian's training certificate (e.g., AF Form 2426, **Training Request and Completion Notification**) or class register will be used to certify proof of training.

**Table 22A1.1. NOTE 5. (Added)(AMC1)** Optional Form 21, **Cross-Reference Sheet**, is used.

**Table 22B2.1. NOTE 3. (AMC1).** A certified listing is used.

**22B3.2.4. NOTE. JULIAN DATE REQUEST RECEIVED.** Julian date suspense is used.

22C1.1.2. The Customer Authorization Receipt Listing (L09) is run monthly. Only trained custodians are authorized to sign the CA/CRL, equipment DORs, FETs, and AF Forms 601. Untrained custodians will be identified as "not trained."

22C1.2.2. No additional formats are maintained.

22C1.2.4. The Customer Authorization Receipt Listing (L09) is maintained in a personal computer in EMO.

**Table 22C1.1. Input Format and Entry Requirements, NOTE 7. (Added)(AMC1).** Three separate listings are produced identifying Special Purpose Recoverable Authorized Maintenance (SPRAM), deployment, and equipment custodians. In addition to those designators, EMO will use "O" to identify the old custodian until the new custodian returns the signed CA/CRL. A complete SPRAM reconciliation using the Customer Authorization Receipt Listing will be accomplished annually.

**Table 22E8.1., NOTE 2.** Distribution is as follows: Copy 1, EMO file; Copy 2, custodian; and Copy 3 destroy if not required as indicated in **NOTE 4**.

**22E21.4.2.2.1.4.** Destroy remaining copies.

**22E21.4.2.2.2.3.1.** Destroy remaining copies.

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